

Accountant (Full-Time)

JOB SUMMARY

Taking “gut instincts” to another level, AMILI is the region’s **first precision microbiome company**. Based in Singapore and serving the Southeast Asia region, AMILI is a leader in gut health testing and microbiome applications for health enhancement.

We have launched Bio+Me, the **first gut microbiome test** in Singapore, and also host Southeast Asia’s **first & only microbiome bank**. If you are interested in **advancing healthcare**, and are looking for a **fast-paced learning environment**, trust your gut and apply today!

AMILI is seeking an Accountant based in Singapore as we continue on our growth journey in Singapore and the region.

RESPONSIBILITIES

- Day-to-day bookkeeping of journal entries and payment processes
- Prepare and review monthly management report
- Coordination of year-end audit and preparation of annual statutory accounts
- Review and implementation of accounting automation as well as internal control procedures for the Company
- Preparation of quarterly forecasts, cashflows and annual budgets
- Support new project initiatives, e.g., project planning & management, documentation, gathering of business requirements, etc
- Assist with product costing / pricing and standard cost settings
- Assist with the drafting of business term sheets and service-level agreements
- Review business plans for financial viability
- Any other duties as assigned from time to time by management

JOB REQUIREMENTS

Education	Required	Degree in accounting
	Preferred	Professional Degree in accounting
Work Experience	Required	<ul style="list-style-type: none">• 3 - 5 years of relevant working experience in a similar role within an organization
	Preferred	<ul style="list-style-type: none">• Experience in a clinical laboratory or the healthcare industry• Audit experience
Required Skills, Knowledge, and Abilities		<ul style="list-style-type: none">• Knowledge and experience in cost accounting• Basic financial modelling skills• Independent, self-starter and thrive in fast pace and dynamic environment• Strong logical thinking, analytical, and communication skills• Knowledge in Netsuite will be advantageous (but not critical)

EMPLOYMENT DETAILS

Duration	<ul style="list-style-type: none">• Min. 1 year
STARTING DATE	
Start Date	<ul style="list-style-type: none">• Immediately